



कार्यालय प्रधान मुख्य आयकर आयुक्त,
आन्ध्र प्रदेश व तेलंगाना, हैदराबाद
Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,
दसवीं तल, आयकर शिखर/ 10th Floor, Income Tax Towers,
ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004,
टेलि.नं./Tel. No. 040 – 23425474, फ़ैक्स/ Fax – 040-23241427

F. No.Pr. CCIT/Estt/ITAT/17A/2021-22

Date: 10-08-2021

ORDER

Sub: Establishment – IT Department, A.P. & Telangana, Hyderabad – Addl. Charge arrangement – for the posts of Sr.AR-I & Sr.AR-II, ITAT-1, A-Bench, Hyderabad and Sr.AR-II, ITAT-2, B-Bench, Hyderabad – reg.

Ref: 1. Transfers & Postings of Addl./JCsIT, vide order No.41 dated :28.10.2020.
2. CBDT, New Delhi Office Order No. 121 of 2021, dated 05.05.2021.

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Please refer to the above.

2. The posts of Sr.AR-I, ITAT-1, A-Bench, Hyderabad, Sr.AR-II, ITAT-1, A-Bench, Hyderabad and Sr.AR-II, ITAT-2, B-Bench, Hyderabad remain vacant.

3. Considering this, the following officers shall hold the additional charge of the posts as mentioned in column no. (3) against their names for the period as specified below, in addition to their regular charge:

ROSTER FOR 'A' BENCH:

| S.No. | Name & Designation of the Officer (S/Shri/Smt/Mrs.) | Addl. Charge for the post of | Period for which Additional Charge to be held |
|-------|---|--------------------------------------|---|
| 1. | Kiran Katta, Addl.CIT (ReFAC) (AU)-4(2), Hyderabad | Sr.AR-I, ITAT-1, A Bench, Hyderabad | From 16.08.2021 to 20.08.2021 |
| 2. | Kanika Aggarwal, JCIT, Range-5, Hyderabad | Sr.AR-II, ITAT-1, A Bench, Hyderabad | |
| 3. | A Venkata Rao, JCIT, Range-9, Hyderabad | Sr.AR-I, ITAT-1, A Bench, Hyderabad | From 23.08.2021 to 27.08.2021 |
| 4. | K N Suresh Babu, JCIT(Audit), Hyderabad | Sr.AR-II, ITAT-1, A Bench, Hyderabad | |
| 5. | D J Prabhakar Anand, Addl.CIT, Range-2, Hyderabad | Sr.AR-I, ITAT-1, A Bench, Hyderabad | From 30.08.2021 to 03.09.2021 |
| 6. | B Kavitha Rani, JCIT(OSD)(Judl.), Hyderabad | Sr.AR-II, ITAT-1, A Bench, Hyderabad | |
| 7. | Sridhar E, Addl.CIT, TDS Range-1, Hyderabad | Sr.AR-I, ITAT-1, A Bench, Hyderabad | From 06.09.2021 to 09.09.2021 |
| 8. | A.S. Sant, Addl.CIT(ReFAC) (AU)-1(2), Hyderabad | Sr.AR-II, ITAT-1, A Bench, Hyderabad | |

ROSTER FOR 'B' BENCH:

| S.No. | Name & Designation of the Officer S/Shri/Smt/Mrs. | Addl. Charge for the post of | Period for which Additional Charge to be held |
|-------|---|--------------------------------------|---|
| 1. | N Srikanth, JCIT, Range-6, Hyderabad | Sr.AR-II, ITAT-2, B Bench, Hyderabad | From 16.08.2021 to 20.08.2021 |
| 2. | Subrahmanyam Tota, JCIT, Range-8, Hyderabad | Sr.AR-II, ITAT-2, B Bench, Hyderabad | From 23.08.2021 to 27.08.2021 |
| 3. | Matta Padma, JCIT(ReFAC)(AU)-2(4), Hyderabad | Sr.AR-II, ITAT-2, B Bench, Hyderabad | From 30.08.2021 to 03.09.2021 |
| 4. | A Sitarama Rao, Addl.CIT (ReFAC) (AU)-3(2), Hyderabad | Sr.AR-II, ITAT-2, B Bench, Hyderabad | From 06.09.2021 to 09.09.2021 |

4. I am directed to inform that the officers are requested not to apply for any leave during the above period, plan their work accordingly, and attend to the ITAT duties without fail.

5. Further, the directions of the CIT (Admin. &TPS) are communicated as under:

“Officers posted on roster duty at the ITAT shall ensure that cases as per the cause list are represented. In case of unavoidable circumstances only, suitable adjournment petitions should be moved as per procedure with valid reasons and documentary evidences, if any.”

6. This issues with the approval of the Competent Authority.

B. Srinivasa Rao 10/8/21

(B SRINIVASA RAO)

Joint Commissioner of Income Tax (OSD)

(Hqrs)(Admn.),

O/o Pr.CCIT, AP & TS, Hyderabad.

Copy to:

1. Officers concerned.
2. Chief Commissioner of Income Tax, Hyderabad.
3. Pr.CIT(ReFAC)(AU)- 1, 2, 3 & 4, Hyderabad.
4. Pr.CIT – 1, 2 & 4, Hyderabad.
5. CIT(Audit) / (Judicial) / (TDS), Hyderabad.
6. CIT(DR), ITAT, A-Bench, Hyderabad.
7. CIT(DR), ITAT, B-Bench, Hyderabad.
8. DDOs concerned.
9. ZAO, CBDT, Hyderabad.